

SA/DCI/IA

ACTION LOGEVENT: *Cabinet Meeting*DATE & TIME: *1704 11-12*TASKED BY:PLACE: *Cab Rm*CONTACT:STEPS:

1. Collect Topics
2. Call Counterparts
3. Proposed Agenda/Approach
4. DCI/DDCI Approval of Agenda
5. Tasking

DONE

- 1.
- 2.
- 3.
- 4.
- 5.

ACTION OFFICER(S):

	<u>NAME & PHONE #</u>	<u>TOPIC</u>	<u>INPUTS DUE</u>		<u>IN STAT</u>
			<u>TO ME</u>	<u>TO USER</u>	
1.	<i>Gries</i>	<i>Drug Tsar</i>			
2.					STAT
3.					
4.					
5.					
6.					

COMMENTS:

ES/MI # 385

14 October 1983

MEMORANDUM FOR: See Distribution

SUBJECT : Meetings

Type of Meeting	:	<u>Full Cabinet</u>
Date	:	<u>Monday, 17 October</u>
Time	:	<u>11:00 - 12:00</u>
Place	:	<u>Cabinet Room</u>
Chaired By	:	<u>President</u>
Principal Only?	:	<u>Yes</u>
Subject/Agenda	:	<u>(1) Child Care Proposal</u> <u>(2) Drug "TSAR" Legislation</u>

When to Expect Papers	:	<u>Expect to forward them this afternoon</u>
Time Info Received	:	<u>Per Dawn, Office of the Cabinet, 2:45</u>

Distribution:

O/DCI (Betty)
O/DDCI (Karen)
ExDir (Eleanor)
DDI (Dianne)
V-Chm/NIC (Lynn)
DDO (Doris)
SA/IA (Joyce)
OCO/SOO
ES
D/ES

Anne